

**MINUTES**  
**Monthly Meeting of September 17, 2018**

Chairperson Dennis Graf called the monthly meeting of the Meeme Town Board to order at 6:30 p.m. on August 20, 2018 at the Meeme Town Hall. Notice of this meeting was posted at the four posting locations. Other officers present were Henry Langenhahn, Robert Christian, Grace Salm, Susan Kracht and Ian Quinn.

**Minutes:** Clerk Grace Salm read minutes of the August 20, 2018. A motion to approve the minutes was made by Robert Christian and seconded by Henry Langenhahn. Motion Carried.

**Treasurer's Report:**

Susan Kracht reported on accounts balances of 8/31/18 are as follows:

• Checking:	\$	37,711.70
• General Fund:	\$	100,669.88
• Equipment Fund:	\$	11,490.46
• Property Tax Fund:	\$	2,002.91
• Loan:	\$	80,194.71

**Income:**

• General Property Tax:	\$	89,464.66
• Recycling Income:	\$	848.00
• Sale of Recyclable Material:	\$	189.93
• Other Revenues:	\$	155.00

After discussion a motion was made by Robert Christian and seconded by Henry Langenhahn to return money back into the Equipment Fund by the end of the year. Motion carried. A motion was made by Henry Langenhahn and seconded by Robert Christian to approve the Treasurer's report. Motion carried.

**Clerk's Report:** Grace Salm is asking that Board Members submit their time cards at the end of each month so she can pay the Federal and State taxes on time.

**Building Permits:** 1 was issued. After discussion a motion was made by Henry Langenhahn and seconded by Robert Christian to increase building permits for non-compliant late fees for town residents from \$20.00 to \$40.00. Motion carried.

**Grota Appraisals:** No report.

**Constable's Report:** Ian Quinn reported on the following: 1) Ian and Henry Langenhahn made a fence inspection on the Clements property on Willmas Road for reoccurring loose horses. Currently the fence is either loose, no power, and the cattle fence is only tied with zip ties. A deadline of October 21, 2018 has been given to the owner to fix all fences. If non-compliant another citation will be issued.

**Plan Commission:** The fees for Plan Commission Reviews have been tabled.

**Roads & Equipment:** Peter Moehring has been busy with clipping grass. Also because of a possible salt shortage he will be accepting delivery of the final salt loads from Morton Salt. He also stated we will need 4 more loads of sands.

**Bridges:** Grace Salm has completed and submitted the 2019 County Bridge Aid Reimbursement to Manitowoc Co. Hwy Department. After discussion a motion was made by Robert Christian and seconded by Henry Langenhahn to approve and sign the State Municipal Agreement (SMA) covering the 2017-2022 Wisconsin Department of Transportation Local Bridge Program for which your Municipality has been awarded state funding. Motion carried. The agreement was signed by Dennis Graf for P-36-0193 on West Washington Road Bridge (Project ID4313-11-71/00). A fax copy of the agreement will be sent to Marc Holsen Manitowoc Hwy Commissioner, Manitowoc Co.

**Recycling & Transfer Station:** The forklift had a brake fluid and antifreeze leak.

**Building:** After discussion a motion was made by Robert Christian and seconded by Henry Langenhahn to hire a company to spray for spiders around the Town Hall in spring of 2019. Motion carried.

**Ambulance Coverage Update:** Dennis Graf stated we still have a contract with Valdars Ambulance Service until the end of 2020. We will also look at other options for coverage.

**WTA Unit 2018 Christmas Party:** Town of Meeme is hosting the Christmas Party which will be at Autumn Ridge on December 6, 2018. Still need to find entertainment.

**Website:** Grace Salm stated it is important to have a town website so that we can post town related events and important severe weather like "Situational Awareness Briefing: Severe Storms and Weather and safety issues for all Town Residents.

**Public Entertainment Barn Venue Business:** Manitowoc Co. Planning & Zoning will meet on September 17, 2018 for a zone change request by James and Ann Schultz. Ann Schultz is still confused regarding the process of which Dennis Graf

had many conversations and sent many emails outlying the steps that the Schultz's need to be taken for their barn process. A printed copy of the email that was previous sent to Ann Schultz by Dennis Graf, Chairperson was given to her at this Board Meeting.

2 of 3

**St. Nazianz Fire Department:** Shawn Mangan discussed the Horton Wisconsin Service Award Program of which they need a municipality to **sponsor** their program. If the Village of St. Nazianz is unable to sponsor them he would like to see the Town of Meeme be their sponsor. He will update the Town of Meeme. The fire department is looking to promote, retain and provide incentives for the volunteers by having this Service Award Program.

**County Board Member:** John Niels discussed the recent storm damage, TIF District-22 Resolution and the possible .5% sale tax increase of which he wants it to benefit the Towns/Villages.

**Public Input:** No public input.

**Correspondences:** Dennis Graf reported on the following: 1) Wisconsin DNR: "Owners of private woodlands may enroll land under a property tax incentive program". 2) Suttner Accounting has a new IT Firm to assist towns with computer issues. 3) State of WI DOA has state contracts that are available for local governments. 4) Robinway Dairy LLC – Public Notice of Availability of a Nutrient Management Plan and intent to reissue a Wisconsin Pollutant Discharge Elimination System.

**Accounts Payable:** A motion was made by Robert Christian and seconded by Henry Langenhahn to approve the 'September 2018 Accounts Payable'. Motion carried.

The next meeting date will be Monday, October 8, 2018. A motion to adjourn was made by Henry Langenhahn and seconded by Robert Christian. Motion carried.

Meeting adjourned at 7:52 p.m.

Respectfully submitted,

Grace M. Salm, Clerk

3 of 3