



ANNUAL REPORT

For the year ending
December 31, 2023

Prepared by,
Valerie Spindler, Town Clerk
Website <https://www.townofmeemewi.com>

TOWN OF MEEME ANNUAL REPORT 2023

Town Contacts		
CHAIRPERSON Dennis Graf 14824 CTH XX Newton, WI 53063 (920) 693-8700	SUPERVISOR #1 Susan Kracht 10432 State Road 42 Newton, WI 53063 (920) 726-3394	SUPERVISOR #2 Henry Langenhahn Sr. 13816 CTH X Newton, WI 53063 (920) 693-8891
CLERK Valerie Spindler 244 Hillcrest Dr Kiel, WI 53042 (920) 901-3161	TREASURER Kathleen Dineen-Grube 15836 E Spring Lake Rd Valders, WI 54245 (920) 901-1325 (920) 773-2151	PEACE OFFICER Rich Ward 15107 Point Creek Rd Newton, WI 53063 (920) 901-6678
ASSESSOR(Contracted) Catalis Tax&CAMA N88 W16573 Main St. Menomonee Falls, WI 53051 (920) 459-3388	SHOP SUPERVISOR Peter Moehring 15318 CTH X Kiel, WI 53042 (920) 693-3441	TOWN HALL 15318 CTH X Kiel, WI 53042 (920) 693-3441 Fax (920) 693-8404 E-mail: meeme@townofmeeme.com

2024 Dates to Remember

★★ **Annual Meeting** ★★ **April 15, 2025** ★★ **7:00 p.m.** ★★

- **Open Book: May 20, 2024 (10am-noon) at Town Hall**– The assessment roll will be available for public viewing. Assessments should be addressed at the Open Book first and Catalis Staff will be available to answer your questions. OR you may contact the assessor any time before the end of the Open Book by email assessor@sheboyganwi.gov or phone (920)459-3388. **Email is preferred**
- **Board of Review: June 17, 2024 (3-5 pm) at Town Hall**- Additional hours may be added if necessary. Any taxpayer who wishes to appeal his or her assessment must file a letter or intent to appeal with the clerk no later than 48 hours prior to the Board of Review. Objections are restricted to the total value of the assessment. Please note the Town Board Meeting will follow at 6:30 p.m. on June 17, 2024.
- **Monthly Town Board Meetings are normally the 3rd Monday of each Month at 6:30 p.m.** Subject to change. Refer to website www.townofmeemewi.com and/or posting boards for updates.
- All notices are posted in the following places: Website(townofmeemewi.com), Meeme Town Hall and Holy Trinity Church.

2024 Elections:

- February 20, 2024 Spring Primary
- April 2, 2024 Spring Election & Presidential Preference
- August 6, 2024 Fall Primary
- November 5 General Election

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Voter Information

Refer to Website www.townofmeemewi.com for all current notices and updates for Elections.

Notable Wisconsin Election Laws

- Voters may register online through myvote.wi.gov or contact the Municipal Clerk at 920-901-3161 or email meeme@townofmeeme.com to set up an appointment.
- Voters may still register at the polling place on Election Day.
- Photo ID and proof of residency is required when registering to vote. Photo ID is required to vote.
- Voters who reside at their address for at least 28 days prior to Election Day are eligible to vote. Voters who have moved within Wisconsin less than 28 days before the election must vote from their previous address, either by absentee ballot or at the polling place.
- Voters who have moved to Wisconsin from another state less than 28 days are only eligible to vote in Presidential elections.
- Voters may no longer register in the clerk's office after the Friday before the election.

Absentee voting:

- Voters may request an absentee ballot online at myvote.wi.gov and click on "Vote Absentee" or contact your municipal clerk and request an application for an absentee ballot to be sent to you by calling 920-901-3161 or email meeme@townofmeeme.com
- Absentee ballots must be received by the close of the polls on election day.

General Information

BUDGET HEARING: November, date and time to be published. The budget is available for inspection both before and after the hearing by appointment with the Town Clerk.

PERMITS, ETC:

- **Building/Demo Permits** are available from Henry Langenhahn at (920) 693-8891. **They are required for any real estate improvements of \$700 or more and all demolition projects.** This includes remodeling, sheds, farm structures, black topping, wells and additions. Permits will be issued ½ hour prior to each monthly meeting. (Fees have changed and are listed on page 4 of this report)
- **Burning permits** are required from April 1st to the first snow fall for any open burning. The permits may be obtained from the Chairperson or either Supervisor. **(No permits will be given out on or for Sundays or Holidays)**
- **Firework permits** need to be applied for one week prior to the event. Please contact Dennis Graf for permits.
- **Building Inspector:** Roger Mayer, 7850 Hwy 42, Newton, WI 53063 (920) 726-4583. Roger inspects buildings, plumbing, and electrical work for the Town of Meeme.

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General Information (continued)

- **Dog licenses payments are due April 1st.** If any questions, please contact Kathleen Dineen-Grube at (920) 901-1325 or (920) 773-2151.
- **Valders Ambulance Service** is dispatched through '911' to provide paramedic service to the Town of Meeme.
- **Property tax information and title searches:** Contact Kathleen Dineen-Grube at (920) 901-1325 or (920) 773-2151.

WINTER

- For Town of Meeme residents who need additional assistance for sanding driveways the Town's road service is available at a cost of \$50.00 for the first 100 feet, with additional cost for footage in excess of 100 feet. The road crews' first priority will always be the Town's roads. Hours for these services are at the discretion of the Road Supervisor during winter months, except in case of fire & ambulance emergencies.
- The sand and salt box located at the Town Hall are meant for the personal home and driveway use for **Town Residents only**. A few pails should be sufficient for your use.

TOWN MAINTENANCE

- Mailbox posts are required to be no larger than a 4X4 post. Remember to fill in potholes at the edge of driveways and mailboxes.
- It is illegal to push snow across the road into the ditch or leave mud or other debris on the roadway. These actions create a hazardous situation for snowplows and/or other drivers.

Recycling Information

Required stickers for garbage bags are available at the Recycling Center for \$1.00.

HOURS:

- Saturday, 9am to 4pm. Closed holidays
- **Summer hours** (First Wednesday after Memorial Day thru first Wednesday after Labor Day) In addition to the regular Saturday hours, Wednesday 4 p.m. to 7 p.m.

Please be aware of the following guidelines to make the process go more smoothly.

Aluminum Cans Accepted as-is.

Ash Use specifically marked outdoor dumpster.

Batteries Small, household batteries are recyclable at this time.

Cardboard All cardboard needs to be broken down.

Clean Waste Oil: Clean only (no water). Will accept **Antifreeze** in separate containers.

Glass Separate by color, remove all caps or lids, and rinse glass containers.

Newspaper, Office Paper, and Magazines:

- Separate stapled items (magazines, some inserts and office items.)
- Group all non-stapled items together.

Plastic: (#'s 1 & 2 only - #1 PET & HDPE Bottles)

- Opening must be smaller than rest of container (has neck)
- Remove all caps, lids, or pumps.

Scrap Iron use special dumpster

Tin Cans Rinse all cans and remove labels. Especially cat cans.

Items accepted for a fee to cover our costs Appliances, Tires, Other large items.

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Fee Schedule Effective 1/24/2024

<u>Alcohol Licensing</u>	Town of Meeme	Notes/Comments
Class B Beer & Liquor	\$ 150.00	
Class B Beer	50.00	
Class B "Temporary" Beer	50.00	
Cigarette	10.00	
Publication Fee (Individual Listing)	Cost	
Operator's License (Bartenders)	5.00	
Operator's License-copy for bar	5.00	
<u>Animal Licenses</u>	-	
Dog License (Spayed or Neutered)	5.00	
Dog License (Not Spayed or Neutered)	10.00	
Dog License Late Fee	25.00	For First dog \$10 every other dog
Dog License Multiple	35.00	First 12 dogs
<u>Building Permits/Development Fees</u>	-	
Building Permit over \$700.00 w/o electrical or plumbing	50.00	
Building Permit-with electrical and/or plumbing	250.00	
Building Permit-outside change of service	75.00	
New home - Single Family includes inspections	800.00	
New home - SingleTwo-Family includes inspections	800.00	
Inspection Fee		
<u>Miscellaneous</u>	-	
Non-Sufficient Fund Fee	Bank charge	
Rezoning Request	200.00	
Cemetary Plat with Perpetual Care	100.00	
Copy fee	\$.25 a page	
Garbage Collection Per bag	1.00	Annual meeting
Town Hall Usage	40.00	

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Revenue

	Actual		Budget	
	2022	2023	2023	2024
General Property Taxes	340,375	378,922	375,000	429,000
Ambulance				
INTERGOVERNMENTAL REVENUES				
Other Federal Payments	74,576	-		
State Shared Revenue	38,772	38,760	38,290	92,512
State Fire Insurance Tax	5,967	6,734	5,900	8,000
State Exempt Computer Aid	175	175	175	175
State Local Transportation Aid	138,447	141,184	141,184	142,000
State Grant- TRIP Program	-	-		
State Grant - Recycling	-	6,354	6,400	6,400
State Forest Crop Lands	70	64	87	87
County Bridge Aid	19,468	10,433	-	90,000
TOTALS	277,475	203,704	192,036	339,174
LICENSES & PERMITS				
Business & occupational Licenses	883	919	900	900
Building & Zoning permits	1,880	2,120	500	500
TOTALS	2,763	3,039	1,400	1,400
FINES, FORFEITS & PENALTIES				
Law & Ordinance Violations	700	345	300	300
PUBLIC CHARGES FOR SERVICE				
General Gov't Fees	440	270	200	200
Highway Charges	1,745	2,120	900	900
Recycling Income	14,120	15,083	15,000	15,000
Other public charges	2,711	5,112	5,000	3,000
TOTAL PUBLIC CHARGES	19,016	22,585	21,100	19,100
MISCELLANEOUS REVENUE				
Interest Income	1,174	2,020	150	200
Rent	13,030	12,220	12,220	12,220
Sale of Recyclable Materials	5,959	7,148	5,000	7,800
Ins. Recoveries- Other Equip.	46,829	5,309	-	-
Other Revenues	837	2,771	1,200	1,950
Transfer from previous year				
TOTAL MISCELLANEOUS REVENUE	67,829	29,468	18,570	22,170
Financing				250,000
TOTAL REVENUE	708,158	638,063	608,406	1,061,144

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Expenditures

	Actual		Budget	
	<u>2022</u>	<u>2023</u>	<u>2023</u>	<u>2024</u>
GENERAL GOVERNMENT				
LEGISLATIVE				
Town Board Wages	15,743	18,613	17,000	17,000
Town Board Other	6,943	6,804	7,600	7,500
Town Board Other-Mileage	344	294	-	-
Plan Commission	42	-	500	500
LEGAL	4,612	7,936	2,500	3,000
GENERAL ADMINISTRATION				
Clerk Wages	18,997	19,195	19,700	22,000
Clerk Other	1,861	4,199	5,500	6,400
Clerk Other- Mileage	1,241	967		
Clerk Other- Office Supplies	1,167	1,092		
Election Wages	3,280	1,182	3,000	4,500
Election Other	7,107	5,309	2,000	7,500
FINANCIAL ADMINISTRATION				
Accounting	4,935	4,797	6,500	6,500
Treasurer Wages	8,564	8,700	9,000	9,500
Treasurer Other	2,562	1,273	3,500	3,500
Treasurer Other- Mileage	685	1,452		
Treasurer-Office Supplies/Postage	636	193		
Assessor Other	7,800	10,477	11,000	11,000
Building Inspector Wages	1,595	1,595	2,000	2,000
Building Inspector Other	422	412	600	600
Miscellaneous	333	6,983	1,000	4,000
Grounds Maintenance Wages	419	461	500	500
GENERAL BUILDING				
Municipal Bldgs/Util/Tele	6,075	6,888	7,000	8,000
Municipal Bldgs/Other	1,698	2,369	7,500	3,000
INSURANCE	16,904	16,045	16,000	18,000
TOTAL GENERAL GOVERNMENT	113,965	127,236	122,400	135,000
PUBLIC SAFETY				
Constable Wages	1,680	1,555	2,000	2,000
Constable Other	159	575	400	700
Fire Protection	112,848	116,506	112,000	125,000
Ambulance	36,800	46,208	46,208	48,722
TOTAL PUBLIC SAFETY	151,487	164,844	160,608	176,422

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Expenditures (continued)

	Actual		Budget	
	<u>2022</u>	<u>2023</u>	<u>2023</u>	<u>2024</u>
PUBLIC WORKS				
Highway Wages	25,323	25,203	25,000	27,000
Winter Costs-Wages	13,539	15,754	20,000	25,000
Winter costs-Other	1,036	1,190	1,000	1,000
Highway & Maint-Other	355,710	160,204	177,418	280,842
Mach & Equip-Other	34,314	40,887	31,000	40,000
Mach & Equip-Wages	13,298	15,709	15,000	15,000
Well Monitor	960	960	880	880
Recycling Wages	27,040	28,117	28,000	30,000
Recycling Other	2,138	1,829	2,500	2,500
Solid Waste Disposal	19,415	21,768	24,000	24,000
Total Public Works	492,773	311,621	324,798	446,222
HEALTH & HUMAN SERVICES				
Cemetery Wages	1,913	1,441	600	1,500
CONSERVATION & DEVELOPMENT	-	-	-	-
TOTAL CAPITAL OUTLAY	47,730	5,040		250,000
DEBT SERVICES	-	-	-	52,000
TOTAL EXPENDITURES	807,868	610,182	608,406	1,061,144
NET REVENUE LESS EXPENDITURE	(99,710)	27,881	-	-

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2023 Statement of Taxes

Real Estate:

Residential	\$96,549,500	State	\$0
Commercial	1,216,600	County	810,102
Manufacturing	2,530,000	Town	429,000
Agricultural	2,849,400	Special District	1,204
Agricultural Forest	2,169,800	Schools:	
Undeveloped	2,148,300	Kiel	1,366,448
Forest Lands	1,982,500	Howards Grove	23,978
Other	19,414,500	Lakeshore Technical	111,069
Total Real Estate	128,860,600	County Special Charges	0
		Net Levy	2,741,801
Personal Property:		Forest Crop	0
Machinery, Tools & Patterns	1,033,900	Managed Forest	2,157
Furniture, Fixtures & Equipment	104,739	Special Assessments & Cha	10,178
All Other Personal Property	108,237	Adjustment	0
Total Personal Property	1,246,876		
TOTAL ASSESSMENT	\$130,107,476	TOTAL LEVY	\$2,754,136

Balance Sheet

ASSETS:	12/31/2023
CURRENT ASSETS	
Cash - Checking	\$4,384
Cash - General Fund	1,652
Cash - Recycling Center	60
Cash - Equipment Fund	8,027
Property Tax	247,354
Savings-ARPA	7,601
TOTAL ASSETS	\$269,078
LIABILITIES AND NET ASSETS (DEFICITS):	
CURRENT LIABILITIES	
Accounts Payable	\$0
Federal Income Tax Withheld	465
FICA Tax Withheld	1,685
State Income Tax Withheld	278
Advance Tax Collections	245,481
Note Payable Short term	0
TOTAL CURRENT LIABILITIES	247,909
NET ASSETS (DEFICITS)	
Net Assets (Deficits)	(6,706)
Change in Net Assets (Deficits)	27,875
TOTAL NET ASSETS (DEFICITS)	21,169
TOTAL LIABILITIES & NET ASSETS	\$269,078

Town Board Salaries

CHAIRPERSON 4150(increase to \$4,650 as of May 2023)	
SUPERVISORS 3075(increase to \$3,575 as of May 2023)	
CLERK	19,000.00
TREASURER	7,750.00
CONSTABLE:	
Per Call	45.00
Per Pick-up	45.00
PER DIEM MEETINGS (4 hours or less) 40(increase to \$45 as of May 2023)	
PER DIEM MEETINGS (more than 4 hours) 80(increase to \$90 as of May 2023)	
MILEAGE	IRS Rate